

MINUTES OF A REGULAR MEETING OF THE BOARD OF LIBRARY TRUSTEES
OF THE BARRINGTON PUBLIC LIBRARY DISTRICT

A Regular Meeting of the Board of Library Trustees was held on August 8, 2022, at 7:00 p.m. in the Zimmerman Room at the Barrington Area Library.

Notice of this meeting was sent to the Board and the Press on August 5, 2022.

Present and acting as trustees:

Carrie Carr
Jennifer Lucas
Anne Ordway
Denise Tenyer

Absent:

Jan Miller
Don Minner
Bill Pizzi

Also in attendance:

William Carr
Julie Novak
Brian Prigge
K. Klawans

Staff in Attendance:

Jason Pinshower, Head of Operations
Vicki Rakowski, Executive Director
Lisa Stordahl, Office Manager
Barb Wurster, Finance Manager

I. CALL TO ORDER

President Carr called the meeting to order at 7:00 p.m.

II. ROLL CALL

Lisa Stordahl called the roll.

III. AUDIENCE RECOGNITION AND PUBLIC COMMENT

President Carr welcomed the guests to the meeting. No one wished to address the Board.

IV. APPROVAL OF THE MINUTES

The minutes from the July 11, 2022 Regular Meeting were reviewed. President Carr asked if there were any questions or corrections to the minutes as presented. There were none. A motion to approve the Regular Meeting minutes was made by Treasurer Lucas and seconded by Trustee Tenyer.

Ayes: Carr, Lucas, Ordway, Tenyer
Nays: None
Abstain: None
Absent: Miller, Minner, Pizzi
Motion: CARRIED.

V. MISCELLANEOUS REPORTS / BUSINESS

President's Report

President Carr congratulated Aly Prchal, Swati Pawar, and Sam Adams-Lanham on their milestone anniversaries with the Library.

The Board acknowledged and thanked Maureen Flood for her generous donation and kind letter to the library.

President Carr appointed Trustee Tenyer to act as Secretary pro tem in Secretary Miller's absence.

Treasurer's Report

Treasurer Lucas presented the Treasurer's report. The beginning balance was \$11,710,364.48 with receipts of \$335,062.90 and expenditures of \$551,973.35; leaving an ending balance of \$11,493,454.03. One month into the new fiscal year, revenues were 4.02% of anticipated and expenditures were 6.38% of the budget.

Treasurer Lucas moved to approve the Treasurer's Report and bills for payment as presented. Trustee Tenyer seconded the motion.

Ayes: Carr, Lucas, Ordway, Tenyer
Nays: None
Abstain: None
Absent: Miller, Minner, Pizzi
Motion: CARRIED.

Executive Director's Report

Construction is set to begin on August 15 and will continue through mid-October. Materials are in-hand and Shales McNutt and Engberg Anderson anticipate a fairly smooth construction schedule. While there will be some plastic sheeting up in the work areas, and some noise is inevitable, we will do our best to keep the disruption to our customers to a minimum.

We will be adding a new position to our IT Department in the role of a Systems Administrator who will act as a support to the IT Manager and help maintain our network.

In service news, auto renewals have been on since July 1 and have been well received by customers. The majority of the play space elements have been returned to Youth Services, including the large blue blocks and Market Place Play. YS will be implementing a hybrid iPad model, with a few devices placed at the tables behind the Lite Bright Wall and the remainder to

circulate in-house only. Restaurant-style buzzers have been introduced to alert customers on program waiting lists if space has become available to them. This innovative technique has been well-received.

VI. REPORTS OF COMMITTEES

Trustee Ordway reported that the Board Documents Audit has been completed by herself and Trustee Pizzi, and that all of the necessary documents and records for the past fiscal year were in order.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

Head of Operations, Jason Pinshower, presented key points from the FY22 Illinois Public Library Annual Report (IPLAR). A trustee requested access to past IPLAR reports. Director Rakowski stated that she would pass along the reports from the past five years.

President Carr made a motion to approve the FY22 IPLAR Report and authorize the Executive Director to electronically sign on the Board’s behalf. The motion was seconded by Trustee Ordway.

Ayes: Carr, Lucas, Ordway, Tenyer
Nays: None
Abstain: None
Absent: Miller, Minner, Pizzi
Motion: CARRIED.

Resolution 2022-2 was presented for the Board’s consideration. Director Rakowski reminded the Board that this is an annual transfer from the General Fund to the Special Reserve Fund and pays for capital repairs according to the Library’s Capital Repair Plan.

Trustee Tenyer moved to approve Resolution 2022-2, a Resolution providing for a fund transfer to the Special Reserve Fund. The motion was seconded by President Carr.

Ayes: Carr, Lucas, Ordway, Tenyer
Nays: None
Abstain: None
Absent: Miller, Minner, Pizzi
Motion: CARRIED.

Director Rakowski presented the Engagement Letter from Duffner & Company PC for the Board’s consideration. A motion to Engage Duffner & Company PC to review the FY22 Audit and to authorize the Executive Director to sign on the Board’s behalf was made by Trustee Ordway, and seconded by Treasurer Lucas.

Ayes: Carr, Lucas, Ordway, Tenyer

Nays: None
Abstain: None
Absent: Miller, Minner, Pizzi
Motion: CARRIED.

IX. GENERAL INFORMATION

X: ADJOURNMENT

There being no further business, a motion to adjourn the meeting was made by President Carr and seconded by Trustee Tenyer.

Ayes: Carr, Lucas, Ordway, Tenyer
Nays: None
Abstain: None
Absent: Miller, Minner, Pizzi
Motion: CARRIED.

The meeting adjourned at 7:40 p.m.

/s/ Jan Miller

Secretary